



**COUPEVILLE
FARM TO SCHOOL**

www.coupevillefarm2school.org

Farm to School Education Coordinator

Hours: 30 hours/week

Salary: \$39,090 annual

Application Deadline: April 19, 2024

Position Description

The Education Coordinator is responsible for the development and implementation of garden/farm-based and culinary lessons with students at Coupeville Elementary. This person is part of a larger Farm to School team, comprised of both CF2S and School District employees, to provide students with the comprehensive experience of planting, harvesting, cooking and eating food grown at the school. The Education Coordinator plans with teachers to develop standards-based lessons and class schedules, coordinates with School Farm staff to utilize the Farm as an outdoor classroom, and collaborates with Food Service staff on Harvest of the Month. The Education Coordinator leads maintenance of the Elementary School Garden and is a resource for school staff to plan and implement cross-curricular lessons in the outdoor classrooms.

Overview of Responsibilities

- Coordinates garden/farm-based and culinary education at Coupeville Elementary, including the planning, development and implementation of curriculum.
- Works closely with elementary school teachers to develop lessons that support classroom teaching in a range of curriculum areas (science, social studies, mathematics, language arts, art).
- Leads students' hands-on experiences in the garden, farm and culinary classes. Coordinates appropriately with School Farm staff for their assistance in preparing School Farm sites and lesson implementation.
- Leads maintenance of the elementary school garden as an educational space, including use of organic practices for the development of new crop beds as needed, soil preparation, crop planning for classroom needs, planting, tending, harvesting.
- Works closely with food service managers in the Connected Food Program to coordinate Harvest of the Month activities, including developing a monthly bulletin board and providing samples in the elementary cafeteria.
- Contributes to CF2S communications, including website, social media and newsletters
- Develops classroom volunteer program with consistent use of volunteers as educational

assistants and coordinates volunteer work events

- Works collaboratively with CF2S board members
- Assists with CF2S organizational events and fundraising
- Works under the supervision of the Coupeville Farm to School Program Director

Qualifications

- Experience teaching students in a classroom, outdoor education, or other relevant context;
- Experience with curriculum development and implementation;
- Strong team player, collaborator, and leader;
- Well developed time management skills;
- Excellent communication skills orally and in writing, excellent listener;
- Self starter, self directed; and
- Reflective, sees self as a lifelong learner.

Minimum education requirement: Bachelor's degree

Please include the following in your application

1) Resume along with contact information for three professional references

2) Cover letter addressing the following:

A. What attracts you to this position? How does your career experience relate to the responsibilities of the Education Coordinator position?

B. Summarize your experience working with children, with collaboration and teamwork, curriculum design and implementation, garden design and management. What are your strengths and areas for improvement in your work with children?

Applications should be sent to: jobs@coupevillefarm2school.org

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