



**COUPEVILLE
FARM TO SCHOOL**

www.coupevillefarm2school.org

Farm to School Education Coordinator

Hours: 30 hours/week

Salary: \$39,090 annual

Application Deadline: August 21st, 2025

Position Description

The Education Coordinator position supports and enhances students' regular classroom experience at Coupeville Elementary. Creativity and flexibility maximize students' opportunities for hands-on, immersive activities exploring food, both how it is grown and prepared, and how these things are connected to our environment and our role as land stewards. Ideally, the Education Coordinator brings their excitement about one or more aspects of the food system to the work of designing garden and cooking lessons that support education standards and connect to the lessons classroom teachers are teaching concurrently. The ability to work independently to organize the garden curriculum, build relationships with district teachers and staff, and work collaboratively with the Coupeville Farm to School team are all essential.

Overview of Responsibilities

- Coordinates garden/farm-based and culinary education at Coupeville Elementary, including the planning and implementation of curriculum. Utilizes lessons from the 13 Moons Curriculum and Since Time Immemorial Curriculum. Works with the Program Director to create a spiral curriculum beginning in pre-school through 12th grade.
- Works with elementary school teachers and staff to develop lessons that support classroom teaching in a range of curriculum areas (science, social studies, mathematics, language arts, art).
- Leads students' hands-on experiences in the garden, farm and culinary classes. Coordinates appropriately with School Farm staff for their assistance in preparing School Farm sites and lesson implementation.
- Leads maintenance of the elementary school garden as an educational space, including use of organic practices for the development of new crop beds as needed, soil preparation, crop planning for classroom needs, planting, tending, harvesting.
- Works with food service managers in the Connected Food Program to coordinate Harvest of the Month activities, including developing a monthly bulletin board and providing samples

in the elementary cafeteria.

- Contributes to CF2S communications, including website and newsletters
- Works collaboratively with CF2S board members
- Assists with CF2S organizational events and fundraising
- Works under the supervision of the Coupeville Farm to School Program Director

Qualifications

- Experience teaching elementary-aged students in informal or formal outdoor education, classroom, or other relevant context;
- Experience with lesson planning or curriculum development and implementation;
- Strong team player, collaborator, and leader;
- Well developed time management skills;
- Excellent communication skills orally and in writing, excellent listener;
- Self starter, self directed; and
- Reflective, sees self as a lifelong learner.

Minimum education requirement: Bachelor's degree or equivalent in experience

Benefits:

- Flexible hours
- ICHRA funds to go towards health care costs
- Paid time off/Vacation
- Paid sick leave

Please include the following in your application

1) Resume along with contact information for three professional references

2) Cover letter addressing the following:

A. What attracts you to this position? How does your career experience relate to the responsibilities of the Education Coordinator position?

B. Summarize your experience working with children, with collaboration and teamwork, curriculum design and implementation, garden design and management. What are your strengths and areas for improvement in your work with children?

Applications should be sent to: jobs@coupevillefarm2school.org

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